



Juris Doctor Program Rules and Regulations

This document consolidates both the “*Pertinent Faculty Decisions and Policies*” (illustrated by black text) & “*Examination, Progression, and Prize Regulations*” (illustrated by blue text) documents into a single useful guide.

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I. CLASSES

i. Class Schedule and Information Provided to Students

1. (a) When a class has been cancelled for any reason, including statutory holidays, and the instructor wishes to reschedule it, the instructor shall consult with the students of that class and announce the date of the re-scheduled class within two weeks of the cancelled class, unless it is unreasonable that this procedure be followed. In all cases, re-scheduled classes shall be held as soon as practicable after the missed class. Notice of the date, time, and location of the re-scheduled class shall be posted within a reasonable time.

(b) At the beginning of each course, the instructor must inform students of the method of evaluation to be used in the course. Where an open-book examination is to be given, the students must be informed of this at the beginning of the course.

(c) If any part of the final grade is to be based on work other than written work, students must be advised at the beginning of the course that no appeal will lie from the mark assigned in the unwritten work.

(d) No change shall be made in the method of evaluation announced to the students, unless for very good cause, after consultation with the students and with the approval of the Academic Affairs Committee.

2. Make-up classes, non-scheduled classes, seminars, workshops, and the like shall not be scheduled within the last seven (7) days prior to the last day of classes.
3. Instructors are urged to conduct classes as scheduled without last minute cancellations.

ii. Compulsory Attendance and Residence

4. (a) In general, regular class attendance is expected of all law students; however, taking into account the teaching method in a particular course, the Academic Affairs Committee may require compulsory attendance in connection with any such course. When a student fails to attend classes on a regular basis or is unable to do so, the Faculty Council may require the student to withdraw, may bar the student from writing any mid-term or final examinations or doing any assignments in any course, or may refuse the student credit, in whole or in part, for any course. Past examples include: Canadian Charter of Rights and Freedoms, Crime, Law and Society, Clinical Administrative Law, Clinical Criminal Law, Clinical Family Law, Law and Bio Ethics, Restitution, Business Transactions: The Art of the Deal.

(b) Ordinarily, a student must complete two Years of the J.D. programme to obtain the J.D. degree; with the permission of the Dean's Office a student may take one Year of the J.D. programme at another university; with the permission of the Faculty Council, in special circumstances, a student may take more than one Year of the J.D. programme at another Canadian university.

iii. Moot Competitions and Scholarly Publications Policy

5. (a) A student shall be permitted to take only one moot for credit in each of second and third year. LFCM, February 4/02.

(b) A JD student may take only one scholarly publication course for credit in each of second and third year. LFCM, August/21.

iv. Non-Law Course and Discretion of the Associate Dean – JD (ADJD)

6. (a) Respecting the non-Law course which a Second or Third Year student may select to take with the permission of the Dean's Office, the student's grade for the course will be taken into account for the purpose of progression but not for the purposes of quartile ranking, awards, and prizes; all administrative matters, such as registration, voluntary withdrawal, deferrals, and appeals, and supplemental privileges are governed by the host Faculty or School, not the Faculty of Law.

(b) Law Faculty Council recognizes that the ADJD may, to facilitate decision-making and promote consistency, coherence and fairness, prepare and publish guidelines that identify the Program Objective, Learning Outcomes and Guiding Principles as relevant factors to be considered in such decision. LFCM, May/21.

v. Grading Point Weighting of Final Grades

7. For the promotion of uniformity in grading the following guidelines, (i.e. not rules) have been passed by the Law Faculty Council:

(a) the average grade point for all graded examination courses should fall within a range of 2.8 to 3.2;

(b) for all graded examination courses:

(i) 10-20 % of all grades assigned should fall in the A to A+ range;

(ii) 40-55 % of all grades assigned should fall in the B to B+ range (for a total of 60 to 75% of grades assigned in the B to A+ range); and

(iii) 25-40% of all grades assigned should be in the C+, C, D and F range.

(c) the average grade point for all graded courses, evaluated primarily by a paper or papers, should fall within a range of 3.0 to 3.5;

(d) in sectioned, graded courses comprising three or more sections the grade points for all sections should fall within .25 of each other or within .25 of the average grade point for all courses for that particular class section; for courses comprising only two sections the average grade point must fall within .25 of the average grade point for all courses in that particular class section;

(e) where grades do not conform to these guidelines, an explanation for the deviation ought to be provided to the office of the ADJD.

- 7.1 (a) Unless otherwise approved by Faculty Council, the performance of students in all courses shall be evaluated upon the basis of the grading system used generally in the University, ie.,

Letter Grade to Grade Point

A+	4.5 Exceptional
A	4 Excellent
B+	3.5 Very Good
B	3.0 Good
C+	2.5 Satisfactory
C	2 Adequate
D	1.0 Marginal
F	0 Failure

(b) Where parts of the course or questions are graded separately, the following table may be used in calculating the final average grade for the course.

F	0 – .74
D	.75 – 1.74
C	1.75 – 2.24
C+	2.25 – 2.74
B	2.75 – 3.24
B+	3.25 – 3.74
A	3.75 – 4.24
A+	4.25

vi. Procedures to Encourage Uniformity between Sections in Sectioned Courses

- 7.2 (a) Instructors for the various sections in a sectioned course should exchange a sample of their examination papers representative of all grades and including papers on the borderline between two grades and the top paper.

(b) An apparent discrepancy in marking standards, if not otherwise resolved, shall be referred to the Faculty Academic Affairs Committee, which shall make appropriate recommendations to Faculty Council.

vii. Method of Evaluation

7.3 (a) An instructor may base no more than 50% of the grade on written work other than written examination(s) without Faculty Council approval.

(b) Where an instructor wishes to base more than 50% of the final grade on any work other than written examination(s) (and a "written examination" means any examination written for the purpose of determining the grade in a course), the instructor shall make such a request to the Faculty Academic Affairs Committee which will then make the appropriate decision and report to Faculty Council. In courses designated for purposes of curriculum and course selection as "perspective" courses, it is understood grades will be determined at least to the extent of 75% on the basis of assessed written work other than examination(s), one piece of which written work shall account for at least 60% of the final grade, and accordingly special leave for so determining final grades in such courses need not be sought specifically by their instructors. Perspective courses involve at least one paper worth at least 60% of the grade, comprising a minimum of 7500 words, excluding footnotes and bibliography; if students are allowed to work in pairs to submit a joint paper, the minimum word requirement is 15,000. These minimum word requirements do not preclude an instructor from increasing them if more than 60% of the grade is based upon a paper. The Research Paper credit requires a paper of at least 10,000 words, excluding footnotes and bibliography for (3) credit hours and 7,500 words, excluding footnotes and bibliography for (2) credit hours.

(c) Where an instructor wishes to base any part of the final grade on work other than written work (e.g., class participation, oral tests or similar assignments, field work or other intangible or non-reviewable performance) the instructor shall make such a request to the Faculty Academic Affairs Committee which will then make the appropriate decision and report to Faculty Council. This provision shall not apply to experiential exercises such as moots, negotiations, skills testing, seminar presentations or other verbal work that can be graded with a rubric.

(d) Any other proposed deviation from ordinary evaluation procedures (e.g., evaluation of students on other than an individual basis) shall first be submitted to the Faculty Academic Affairs Committee which will then make the appropriate decision and report to Faculty Council.

viii. Exams and Final Papers Co-Ordination Of Term Work and Mid-Term Examinations

- 7.4 (a) All proposed assignments and mid-term examinations, whether requiring Faculty Council approval or not, for credit or not, optional or otherwise, must be reported to the Chair of the Faculty Academic Affairs Committee for co-ordination, to avoid so far as possible an undue burden on any particular student or particular section in sectioned courses, over-burdening of students during the final days of classes and, in general, disruption of normal work in all courses.
- (b) Instructors are encouraged to schedule, as far as possible, mid-term assignments, papers, and examinations so that evaluations can be made available to students prior to the deadline for voluntary withdrawal.

ix. Scheduling Examinations

- 7.5 (a) Written examinations may only be scheduled for the examination periods at the end of the first and second term, except with the consent of the Academic Affairs Committee.
- (b) Except with the approval of the Academic Affairs Committee, mid-term examinations, other than take-home examinations, shall be scheduled only during Monday to Friday, beginning no earlier than 8:30 a.m. and ending no later than 5:30 p.m.

x. No Extension of Examination Time

- 7.6 An instructor shall not extend the time for an examination after the examination has started, but rather bear the time limit in mind when setting the examination.

xi. Deadlines for Other than Final Examinations or Final Assignments

- 7.7 Any evaluative device other than a final examination or final assignment (whether 100% or less);
- (a) shall be returnable on or before the last day of classes per term (in which it is due); or
- (b) shall be returnable within 24 hours after issue; or
- (c) shall be returnable on or before the last day of examinations in the term in which the course concludes; as determined by the instructor, UNLESS permission otherwise is granted by the Academic Affairs Committee.

xii. Reporting Grades

7.8 (a) Grades given to term tests and term work shall be filed with the instructor's assistant or reported to students before the final examination/assignment, if any, is completed.

(b) Examination papers shall be delivered to each instructor's assistant, who will record the grades, and submit them to the office of the ADJD, and though an instructor shall have access to the results of the instructor's own examination, only the ADJD, the Chair of the Academic Affairs Committee, the Administrative Assistant to the ADJD, and the members of the Faculty Academic Affairs Committee, if it meets, shall have access to results in general.

8. The Academic Affairs Committee shall make available to the Dean and ADJD a report on final grades, including a listing of students, who have supplemental examinations and who have failed and grade distributions for each Course.

9. The distribution of final grades in all sectioned courses shall be posted section by section.

10. Professors/Instructors at the Faculty of Law may use student assistants to help in the grading and marking of assignments, tests and exams. The use of student assistants for this purpose is pre-approved during the 2021-22 academic year only for first year JD courses, and only provided the following conditions are met:

(a) Student assistants may be used to help in grading assignments in Legal Methods. In first year JD courses other than Legal Methods, student assistants may only be used to help in grading assignments if:

(i) the assignments do not form a portion of a student's final mark but are assigned for another pedagogical purpose such as providing feedback, or are graded on a pass/fail basis; or

(ii) the assignments can be marked with perfect or near-perfect objectivity, e.g., multiple choice, true/false, or fill-in-the-blank questions.

(b) The student assistant may be a graduate student, or second or third year JD student. The student assistant shall not be a first year JD student or enrolled in any first year JD courses.

(c) The professor/instructor shall provide the student assistant with clear instructions and a framework for grading/marketing which is appropriate for the assignment, test or exam. Suitable frameworks may include:

(i) answer keys,

(ii) rubrics, and/or

(iii) samples of assignments, tests or exams graded by the professor/instructor.

(d) The professor/instructor shall ensure some form of review of the student assistants' marking prior to releasing the marks. The form of review is within the discretion of the professor/instructor but may include:

(i) joint marking sessions, (the professor/instructor may consider pre-marking a selection of assignments as examples in addition to providing a rubric/marketing guide to student assistants) or

(ii) checks to ensure compliance with an answer key or rubric.

(e) Generally, the professor/instructor should defer to the student's choice of mark unless it is clearly wrong.

(f) Professors/Instructors should clearly communicate to students in any course in which student assistants aid with marking that the professor/instructor has a process in place to review marks prior to returning the assignments to the students. Professors/Instructors should advise students of the normal process for appealing a grade and inform students that this process applies to all assignments including those graded by student assistants.

If a professor/instructor wishes to use a student assistant to grade or mark assignments, tests or exams otherwise than as described above, they must seek the prior approval of the Academic Affairs Committee.

The Academic Affairs Committee has approved this as a one-year pilot project. The Academic Affairs Committee will review this program in July and August 2022.

11. Instructors are encouraged to review outlines of written assignments, especially Research Papers, with the student.
12. Notwithstanding clause 11, final papers are subject to the Examination Regulations.

xiii. Late Paper Policy

13. Unless otherwise stated in the course syllabus, the Faculty of Law policy is that late essays be deducted one-half (1/2) letter grade for each day late (e.g. A+ to A, A to B+, B+ to B, B to C+, C+ to C, C to D, D to F). The late paper policy does not change the process for deferrals under this Faculty's Examination Regulation.

xiv. Incomplete

14. The grade classification of Incomplete shall be used for administrative reasons only, as determined by the office of the ADJD.

xv. Pass/Fail Courses

15. Faculty Council has approved the following courses to be evaluated Pass/Fail: Legal Methods, Introduction to Advocacy, Negotiations, the Clinical Electives, Legal Aid Clinic, Business Transactions: The Art of the Deal, Clerkships, Scholarly Publications, Business Ventures, LPPR, Competition A and B and Internships.

xvi. Student Ranking

16. Upon written request of a student, the Dean's Office shall disclose the student's ranking by quartile.
17. A particular student's ranking by quartile shall be disclosed to a third party with the written consent of that student.

xvii. Exams and Final Papers

18. It is recommended that before the conclusion of each course each instructor devote sufficient class time to make clear to students the type of examination to which they will be subjected and to explain fully the expectations that the instructor has of the students.
19. All instructors, particularly first-time instructors, are strongly encouraged to have their examination question papers vetted by a colleague.
20. A student on a Letter of Permission shall be governed by the rules and regulations of the host school for all purposes regarding examinations and prizes.
21. A student may not view another student's examination paper during the appeal period.
22. Any complaints of a general or structural nature about the examination or the circumstances of the writing of an examination should be brought to the attention of the instructor within a reasonable period following the writing of the examination, which in most cases will be no later than immediately following the writing of the examination.

xviii. Progression and Outside Courses

23. With the prior approval of the ADJD's Office, students who have successfully completed first year may take a maximum of six credit hours of Law Courses offered by other universities or the Faculty of Law during an inter-session or summer session. These courses may be taken subject to the following Conditions:
- (a) Students may receive credit only for study at an approved institution. "approved institutions" include:
- (i) those which are party to an exchange agreement with the Law Faculty;
 - (ii) those which are offered or administered by another Canadian law school;
 - (iii) those which are approved by the Association of American Law Schools;
 - (iv) any other well-reputed university approved by the Dean's Office.
- (b) Students may not take courses as a substitute for a compulsory course without formal permission of the ADJD office.
- (c) Students taking such courses for credit will not be eligible for any prize, award, or scholarship (including the Dean's Honours list) based upon cumulative standing in the academic year to which credit for taking those courses applies. Students will also not be eligible for any awards, scholarships, or prizes based upon cumulative grade point average for all three years of the J.D. programme. e.g. The University Gold Medal.
- (d) All grades received in such courses shall be shown on the student's transcript as a transfer of grade from the institution offering the course.

xix. Progression and Half-Time Students

- 23.1 Except, as herein expressly provided, the Examination Regulations of the Faculty of Law apply to half-time students.
- (a) Although a student enrolled in half-time studies will normally require two academic years to complete each of the three Years of the regular course of instruction, for the purposes of these regulations, each academic year shall be treated as a distinct academic segment.
- (b) A student who is enrolled in 22 or fewer credit hours is a half-time student.
- (c) The required minimum credit hours for half-time students to complete Second and Third Years shall be the same as those governing full-time students, and in this regard half-time students will be bound by the chronological order in which they take Perspective Courses.

xx. Progression and Supplemental Examinations

23.2 (a) Subject to any exceptions outlined in this document, a grade of at least C, including an Incomplete C, or a Pass in each and every course taken by a First Year student is required to progress to Second Year.

(b) A First Year full-time student may progress to Second Year, notwithstanding that the student has one D grade.

(c) A First Year full-time student, wishing to progress to second year, can and shall write supplemental examinations in the following circumstances only:

- i. if the student has one F grade; or
- ii. if the student has two F grades; or
- iii. if the student has one F grade and one D grade; or
- iv. if the student has two D grades.

in courses of whatever credit weight.

(d) A First Year half-time student may progress to Second Year, notwithstanding that the student has received one D grade in each academic segment of First Year.

(e) A First Year half-time student shall be entitled to write a supplemental examination only if in either academic segment of First Year the student has a grade of F in no more than one course, with no grade of D in any other First Year Course; for greater certainty, if a First Year half-time student in either academic segment obtains any combination of two or more grades of F or D in First Year Courses, that student shall fail that academic segment.

(f) In order to pass a supplemental examination a First Year student must obtain a grade of at least C. A First Year student who obtains a grade of D or F on a supplemental examination is not entitled to progress to Second Year and fails First year.

(g) There shall be no supplemental examinations for Second and Third Year courses taken by a First Year student.

xxi. Repeating a Failed Year

23.3 (a) A student who fails First Year and wishes to repeat the Year must apply to the Admissions Committee for re-admission to First Year, and the Admissions Committee shall decide upon re-admission.

(b) Any First year half-time student who fails an academic segment can only repeat that segment with leave of Faculty Council.

xxii. Permanent Withdrawal

23.4 (a) Any full-time student who fails the First Year in our Faculty or any other Faculty of Law and has previously failed First Year in our Faculty or any other Faculty of Law shall not be permitted to continue in Law and shall be classified as a Permanent Withdrawal.

(b) Any half-time student who fails an academic segment in First Year in our Faculty or any other Faculty of Law and has previously failed that or any other academic segment in First Year in our Faculty or any other Faculty of Law shall not be permitted to continue and shall be classified as a Permanent Withdrawal.

xxiii. Second and Third Year

23.5 (a) The minimum credit hours of courses for the completion of each of Second and Third Year is 30; with the permission of the ADJD's Office Second and Third Year students may register in more than 30 credit hours of courses.

(b) In order to graduate, a student, upon the satisfactory completion of First Year, ordinarily must successfully complete a minimum of a further 60 credit hours as prescribed by the Curriculum within a period of three consecutive academic years and must not have accumulated any combination of D or F final grades exceeding six after First Year; "successfully complete" means obtaining a minimum grade of D in graded course, or a Pass in Pass/Fail Course.

(c) A grade of F in a graded course, or a Fail in a Pass/Fail course shall result in no credit earned for that course.

(d) A student shall be required to repeat and successfully complete a mandatory course in which that student received an F or Fail grade. In order to progress a student must obtain a grade of at least C. A student who obtains a grade of D or F must repeat the course.

(e) A student who receives an F or Fail grade in a Perspective course taken as part of the mandatory requirements of the curriculum, shall be required to repeat and successfully complete that perspective course or take and successfully complete another Perspective course in order to satisfy the Perspective course requirements of the curriculum.

(f) A student who has received an F or Fail grade in a non-mandatory course may repeat that course or take another non-mandatory course of at least equivalent credit.

(g) Subject to sub-section (h), there shall be no supplemental examinations other than for a student in Third Year, who receives an F in one course and must successfully complete that course or, if it is an elective course, a course of similar credit weighting, in order to graduate and who is prevented from clearing that F before the end of Third Year.

(h) There shall be no supplemental examination privileges pursuant to sub-section (g) for Advanced Advocacy, Clinical Administrative Law, Topics in Dispute Resolution, Business Transactions: The Art of the Deal, Clinical Criminal Law, Clinical Family Law, Scholarly Publications, Legal Aid Clinic, Court of Appeal Clerkship, and Competition A and B.

(i) A student who receives any combinations of D and F final grades exceeding six after First Year shall not be entitled to progress or graduate and shall be deemed a Permanent Withdrawal from the Faculty.

(j) Subject to sub-sections (a) and (b), there is no limit on the number of times that a student may repeat a course.

(k) This section applies to half-time students, as well as full-time students, except that ordinarily a half-time student shall complete the J.D. programme within six consecutive academic years.

xxiv. Supplemental Privileges

23.61 There shall be no supplemental examination privilege for Advanced Standing, Letter of Permission and National Committee on Accreditation students other than the privilege provided for third year students in section 23.5 (g).

(a) The result of a supplemental examination is final, and a student may not write a second supplemental examination.

(b) The grade actually received on a supplemental examination shall be reported on a student's record as a supplemental grade.

23.62 In courses evaluated by methods other than a final examination, the submission of supplemental material shall be allowed, in accordance with the regulations pertaining to supplemental examinations, in a manner prescribed by the instructor of the course in consultation with the ADJD's Office.

Appeals of Final Grades

23.7 (a) The word paper(s) in this section means all kinds of written and documentary evaluative devices, including mid-term assignments, papers, and examinations.

(b) The identity of the student appealing a final grade for a course shall not be disclosed.

(c) There shall be no obligation on an instructor to review a student's paper(s) or in any way discuss a student's paper(s) with the student until the time for filing appeals has elapsed, or until an official appeal, automatic or otherwise, has been

resolved, whichever is the earlier. A student may, however, examine the student's paper(s) under conditions prescribed by the ADJD in consultation with the instructor. A student shall be entitled to examine his or her papers either in Robson Hall or in premises of comparable security to those in which students are allowed to review their papers elsewhere than in Robson Hall, provided that in the latter case the student bears any cost involved.

(d) All papers resulting in a final grade of D or F shall be automatically reread in place of the general University appeal procedure. For all other grades, the general University appeal is available, which shall include a re-reading of any mid-term assignment, paper or examination involved in the final grade.

(e) An appeal shall be conducted by the student's instructor and in sectioned courses by an instructor of another section of the course, and in non-sectioned courses by another Faculty of Law instructor where possible.

(f) Where a second instructor is involved in an appeal, by way of automatic appeal or otherwise, all instructors, after reading and grading the paper(s), shall initial the paper(s).

(g) Where two or more instructors are involved in appeal, the decision of the majority shall prevail. In other cases, where agreement cannot be reached, the matter shall be referred to the Faculty Academic Affairs Committee.

(h) Following the spring examinations, all Faculty members should continue to make themselves available until the period for the implementation of appeals, whether automatic or otherwise, has expired.

(i) When a paper or papers initially resulting in a grade of D or F for the Course have been re-read in accordance with sub-sections (e) and (f) with the result that the student is given a grade of C or higher for the Course, the student shall not be permitted to a further appeal within the Faculty.

(j) Any part of a final grade based upon work approved to pursuant to section 7.3(c) cannot be appealed.

Appeals of Mid-Term Grades

23.8 (a) Except with the approval of the Academic Affairs Committee, mid-term assignments, papers, or examinations which are taken into account in the determination of the grade for a course shall be retained in the custody of the instructor or the faculty until after the appeal period for final grades has elapsed.

(b) A student may examine the student's mid-term assignments, papers, or examinations under conditions prescribed by the ADJD in consultation with the instructor.

(c) A student may appeal the evaluation of a mid-term assignment, paper, or examination, but only as an appeal of a final grade pursuant to section 23.7 at the time for appealing final grades.

xxv. Deferrals and Accommodations

23.81 (a) A deferred examination is any examination, including a mid-term examination, written by a student other than on the day on which the examination was scheduled and which is in substitution for that examination. A deferred examination includes an examination written either before or after the date of the regularly scheduled examination and an examination as described in subsection (d).

(b) Subject to subsection (d) the granting of a request for a deferred examination shall be at the discretion of the ADJD's Office based upon demonstrated compelling medical or compassionate grounds.

(c) If a student is granted a deferral of a mid-term examination, the grade for the course may be based on the other evaluation methods applicable in the course, subject to the approval of the ADJD's Office in consultation with the instructor concerned.

(d) Applications for a deferred examination will only be considered if the following procedures have been properly observed:

(i) A student seeking a deferred examination is obliged to apply to do so at the earliest opportunity, preferably in writing, to the ADJD. If there are medical grounds for seeking a deferral, a medical certificate is required.

(ii) Where a student is unable to or does not attend an examination the student seeking a deferral is normally expected to apply to the ADJD for the deferral prior to the time scheduled for the examination; in any event with respect to final examinations normally an application must be filed within seven working days of the last examination the student is scheduled to write in that term and with respect to all other examinations normally an application must be filed within seven working days of the scheduled examination. If a deferred examination is not granted to a student who did not attend an examination, the student shall receive a grade of F in that examination.

(iii) Where a student does attend an examination and either partially or fully completes the examination, a student seeking a deferral of that examination

normally must make application for a deferral to the ADJD immediately upon turning in the examination paper, to be followed by such written documentation in support of the application as may be required and in any event with respect to final examinations normally an application must be filled within seven working days of last examination the student is scheduled to write in that term and with respect to all other examinations normally an application must be filled within seven working days of the scheduled examination. If a deferred examination is not granted to a student who partially or fully completes the examination, the examination turned in by the student shall be graded and the grade recorded in the normal fashion.

(iv) A student, who is granted a deferred examination, shall sign the non-disclosure undertaking required by the ADJD's Office.

(e) The ADJD's office shall not grant a deferral to a date later than February 15th for the fall term and June 15th for the winter term. Only Academic Affairs has the power to grant a deferral beyond these dates.

xxvi. Papers and Assignments

23.82 (a) A request for the extension of the due date of any paper or assignment shall be at the discretion of the ADJD's Office, based upon compelling medical or compassionate grounds and, if on medical grounds, a medical certificate is required.

(b) The ADJD's office shall not grant an extension for the due date of a paper or assignment beyond February 15th for the fall term and June 15th for the winter term. Only Academic Affairs has the power to grant an extension beyond these dates.

xxvii. Rescheduled Examinations, Papers, and Assignments

23.83 (a) Upon request an examination scheduled in the December and April examinations shall be rescheduled by the ADJD's Office if a student has:

(i) a conflict between two scheduled exams;

(ii) examinations on a successive morning, afternoon, and morning, or a successive afternoon, morning, and afternoon; or

(iii) examinations on four successive days.

xxviii. Other Accommodations

23.84 Upon request and submission of satisfactory documentation, other accommodation, such as extended time for writing an examination, writing an examination in a separate room, and use of a computer, shall be made by the office of Student Accessibility Services.

xxix. Scheduling Deferred and Supplemental Examinations

23.85 (a) The scheduling of deferred, rescheduled, and supplemental examinations shall be at the discretion of the ADJD's Office.

(b) Deferred and supplemental examinations ordinarily shall be scheduled so as to enable the results to be published by August 15th, annually.

(c) A student must successfully complete an academic year within the prescribed schedule before being allowed to progress to the following year or to graduate.

xxx. Nature, of Deferred and Supplemental Examinations

23.86 (a) The nature, character, format, length, and content of all examinations, including deferred, rescheduled, and supplemental examinations, shall be at the discretion of the instructor responsible for setting the examination.

(b) No component of the final grade for a course can be used as a component of the supplemental grade.

xxxi. Re-Writing Examinations

23.87 (a) Apart from supplemental examinations which a student may be required to write to be eligible to progress or to graduate, a student cannot re-write an examination or assignment in order to improve a grade.

xxxii. Course Awards and Prizes

N.B. Sections 24-25 of Pertinent Policies are being reviewed for compliance with the terms of reference for all courses and prizes; Sections 28, 29, 31, 32 and 33 of the Exam Policy are being reviewed for compliance with the terms of reference for all courses and prizes.

xxxiii. Delegated Authority

N.B. Sections 26-29 of Pertinent Policies are being reviewed for compliance with University regulations and any bylaws previously passed by Law Faculty Council.

xxxiv. Waiver of Regulations

29.1 The Academic Affairs Committee shall appoint a panel of three faculty members, at least one of whom is a member of the Academic Affairs Committee, which shall have exclusive jurisdiction to consider any request for the waiver of any application of the Examination Regulations, except the graduation regulations pertaining to third year students. The Dean, ADJD or any faculty member with direct prior involvement in the circumstances giving rise to the request for waiver may not be appointed to the panel. No appeal from the panel's decision shall lie to Faculty Council.

xxxv. Faculty Appeal Committee

29.2. The Faculty Academic Affairs Committee shall constitute the Faculty Appeal Committee.

xxxvi. Relationship to University Regulations

30. In the event of a conflict between these Regulations and the University Regulations of the University, the University Regulations shall prevail.
31. In the event a matter is dealt with in the University Regulations but not in these Regulations, the University Regulations shall apply.